

Ten to Men Data Access Request Form

Please complete this form using **Acrobat Reader**.

Part A: Access Request Details

Date of request		
Project Title		
Student Project	Yes	No
Project Type	Research project	
	Grant application	
	Other, specify:	
Data Requested	General release	
	Restricted release	
External administrative dataset requested	Yes	No

Note: More information about the conditions of these datasets can be found in the Data Access Policy.

USER

This is the organisation, entity or individual that will enter into the Data Use Agreement entered into with AIFS. It is AIFS' preference to enter into an agreement with an organisation or entity (i.e. university) though AIFS will consider entering into an agreement with an individual.

Organisation	
ABN	
Postal Address	
City	
State	Postcode



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Part A: Access Request Details (cont.)

LEAD INVESTIGATOR

This person will be the Contact Officer for the purposes of Data Use Agreement entered into with AIFS.

Title & Name	
Department	
Organisation	
ABN	
Postal Address	
City	
State	Postcode:
Phone	
Fax	
Email	

----- OFFICE USE ONLY -----

Access Request No.	
Approval Date	
Approval Type	Grant Research Project (without external administrative dataset) Research Project (with external administrative dataset)
Requested Data	General release Restricted release



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Part B: Project details

1 Main focus of the project

Tick all that apply

Physical health

Mental health

Health related risk and protective behaviours

Social and environmental determinants of health

Health literacy

Health service use and help-seeking

Research methods development

Other, specify:

2 Keywords

Provide 3

1

2

3

3 100 word lay summary

This summary will be published on the *Ten to Men* website and may be included in *Ten to Men* reports.

4 Detailed outline

Max 300 words, including: background and significance, main research question, and relation to the aims of *Ten to Men*.

5 Excluding the available external administrative datasets, do you intend to bring in additional data sources

Describe any datasets that you intend to combine with the *Ten to Men* data



6 Analysis plan

Including reference to relevant *Ten to Men* data documentation, specific *Ten to Men* variables to be used and main analysis methods.

7 Project Dates

Proposed start date:

Anticipated finish date:

8 Funding Source

'not applicable' (check if specific funding not required)

9 Data storage and access management procedures

Describe how you will comply with the conditions outlined in the *Ten to Men* Data User Agreement and Deed of Confidentiality, with particular reference to protocols around access (including personnel controls, I.T. security and physical security), storage (including where data will be stored and accessed) and destruction of data.

10 Proposed Outputs

Including submission of six-monthly project updates to the *Ten to Men* study, as outlined in the *Ten to Men* Data Access Policy. Include details on control of risks around re-identification and statistical disclosure.



Part C: Personnel Details

List all personnel requiring access to the data.

These people will be Specified Personnel for the purposes of the Data Use Agreement.

Under the terms of the Data Use Agreement only personnel listed here have approval to access the data.

Title & Name
Role on Project
Department
Organisation
Email
Phone
Address

Title & Name
Role on Project
Department
Organisation
Email
Phone
Address

Title & Name
Role on Project
Department
Organisation
Email
Phone
Address

For additional researchers attach an additional page providing the above details.



Part C: Personnel Details (cont.)

STUDENT PROJECT - PRIMARY SUPERVISOR DETAILS

Form fields for Student Project - Primary Supervisor Details: Title & Name, Department, Organisation, Postal address, City, State, Postcode, Email.

Part D: Lead investigator declaration

By signing this declaration, the Lead Investigator certifies that the information provided in this Data Access Amendment Form is accurate and complete.

Form fields for Lead Investigator declaration: Lead Investigator name, Lead Investigator signature, Date.

If lead investigator is a student, main supervisor signature:

Form fields for supervisor signature: Supervisor name, Supervisor' signature, Date.

Part E: External administrative datasets*

Use only if project involves linkage to external administrative dataset/s.

Table with 2 columns: Reason(s) external administrative dataset required and intended use of dataset, and list of datasets (Medicare Benefits Schedule (MBS), Pharmaceutical Benefits Scheme (PBS), National Death Index (NDI)).

*Note: The data released does not include external administrative data. The process to access external administrative data is currently under review. For further information, contact ttmdatamanager@aifs.gov.au.