

Ten to Men: The Australian Longitudinal Study on Male Health

Data Users Forum Policy (April 2023)



**TEN to
MEN**

The Australian Longitudinal
Study on Male Health
tentomen.org.au



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1. Terms and Definitions

Australian Institute of Family Studies: The Australian Institute of Family Studies (AIFS) is responsible for undertaking the *Ten to Men* study and management of access to the study data. AIFS is also facilitating the Data Users Forum.

Current Data User: The person approved to use the Data as named in the signed Deed of Confidentiality. This term relates to *Ten to Men* data users who are working on an active project.

Data: The term data relates to survey datasets, linked datasets and related Study information made available to approved data users.

Restricted Release Survey Dataset: While all datasets have been confidentialised, a lower level of confidentialisation is applied to the Restricted Release dataset, with all initial information preserved.

General Release Survey Dataset: The data available in the General Release dataset has undergone additional data confidentialisation, in order to reduce the risk of re-identification of participants. Some information available in the restricted release dataset is not available in this dataset.

Linked Administrative Datasets (Medicare Benefits Schedule (MBS) & Pharmaceutical Benefits Scheme (PBS)): The data available in these datasets has been de-identified and confidentialised, and linked to the *Ten to Men* survey datasets.

Data Access Review Committee: The committee is responsible for reviewing and approving data requests.

Data User Forum: An online forum, which is designed for approved data users (current or former) to share and compare analytical methods, discuss issues they may have encountered or currently be encountering during analysis, and any other tips and hints. It is hosted using a private Microsoft Teams space.

Former Data User: The person approved to use the Data as named in the signed Deed of Confidentiality. This term relates to former users of *Ten to Men* data whose project is complete.

Personal information: The personal information of forum users, such as their first and last name, email address and phone number.

2. Background

- 2.1. *Ten to Men* is focused on expanding the knowledge base on male health and supporting policy and program development in male health.
- 2.2. *Ten to Men* data are available for researchers to use in projects that have been approved by the *Ten to Men* Data Access Review Committee. They are available at no cost.
- 2.3. The Australian Institute of Family Studies manages access to *Ten to Men* data and the Data Users Forum.
- 2.4. The forum is hosted using a private Microsoft Teams channel, rather than a public facing site.
- 2.5. This policy applies to approved data users (current or former users) seeking access to the *Ten to Men* Data Users Forum.

3. Purpose of the Data Users Forum

- 3.1. The *Ten to Men* Data Users Forum is intended for approved data users (current and former users) to contrast and share analytical methods, discuss issues they may have faced or are currently facing during analysis, and any additional tips and hints.
- 3.2. The aim is to facilitate interaction between data users, focusing on the queries relating to analysis of the *Ten to Men* data. Current data users include the approved *Ten to Men* Research and Analysis team based at AIFS.
- 3.3. Any data specific queries should be directed to the *Ten to Men* Data Manager (via ttmdatamanager@aifs.gov.au).
- 3.4. It is anticipated that the Forum will be operational for the duration of the *Ten to Men* study.

4. Forum Access Procedures

- 4.1. Current and former data users wishing to join the forum are required to email the *Ten to Men* Data Manager inbox at ttmdatamanager@aifs.gov.au. Prospective users wishing to join the forum can express their interest via a checkbox in the Data Access Request form. However, they will only be added to the forum once their access to the requested data is approved.
- 4.2. Users can request to be removed from the forum at any stage. This will not affect their access to the datasets.

5. User Behaviour and Conduct

- 5.1. The *Ten to Men* Data Users Forum allows interaction between data users.
- 5.2. Users must be respectful to one another and will be prohibited from posting any inappropriate, abusive, illegal or offensive content.
- 5.3. If users post inappropriate, abusive, illegal or offensive content, their access to the forum will be revoked by AIFS.

6. Permissions Regarding File Transfer

- 6.1. Users are permitted to share syntax and data analysis code to facilitate and resolve discussions in accordance with the purpose of the Forum as set out in section 3.
- 6.2. Users are not permitted to share data files or other information that may potentially identify a *Ten to Men* participant or Forum user.

7. Disclosure of Personal Information

- 7.1. A user's email address will be included in their profile, which can be viewed by all members of the Microsoft Teams channel. However, users can choose not to disclose other personal details (e.g., phone number) in their forum profile.
- 7.2. Users are not permitted to disclose the identity of other forum members outside of the forum.